

Eagles Mere Borough

AGENDA

June 6, 2022
Regular Monthly Meeting
Time: 7:00 pm

William Feese, Louise Middleton, Dennis Craig, Tom Graff, Doug Smith, Jim Way, and Richard Liebert. Mayor John Brownback. Also present may be Secretary/Treasurer: Dave Carson, and Street Superintendent: Jeremy Moore and Emergency Management Coordinator: Wendy Hastings.

(For those wishing to participate by phone, the Dial-in access number is 1 605 562 8400 and the Participant access code is 8026073#. Please let the Secretary know if you plan to dial in so the call can be set up.)
Per PA Statutes for Boroughs, a quorum consists of only those Council members in the room but Council members attending by Conference Phone may vote once a quorum is established.

In the Gallery:

Call to Order-Regular Monthly Meeting: (President of Council presiding)

Motion to Revise the Published Agenda: (if needed)

Public Issues & Comments:

Minutes: Approve May 2, 2022 Regular Meeting minutes as included with Agenda.

Treasurer's Report:

- Interim reports sent with agendas. Reports are through May 31, 2022.

Open Records/Right to Know Officer:

- No requests.

Zoning & Ordinance Officer report:

- The Zoning Hearing Board met on May 26 to hear the appeal of John and Sharon Hayes to the denial of their zoning application for their property adjacent to 422 Pennsylvania Ave. The meeting was attended by approximately 40 residents and statements and arguments were made related to the requested application. A follow-up public meeting is scheduled for June 30, 2022 for the Hearing Board to deliberate and announce their decision.
- The Zoning Officer received a permit application from the Eagles Mere Inn for their chair lift from the street to the Pub on the lower level. This system is already present and installed in an exterior stairway to the lower level. Zoning approval is sought because the system must be approved and licensed by the State and zoning approval is one of the requirements for licensure. There will be no changes in the stair lift at this time.
- An application to enlarge a front deck at 166 Happy Hill Lane has been received, reviewed, and approved.
- An application to enlarge a side deck at 490 Allegheny Ave. has been received, reviewed, and approved.

Eagles Mere Borough AGENDA

- An application to enlarge and renovate a residence at 101 Lakewood Ave has been received, reviewed, and approved in part and denied in part. The proposed addition of a bedroom will extend into the setback area and the application was returned for design revision or to request a variance. All other aspects of the project were accepted by the Zoning Officer. The architect is reviewing options and conferring with the owner to either redesign or request a ZHB meeting.
- An application for a peddler's permit has been received, reviewed, and approved. *Monte the Meat Man* has provided the needed insurance certificate and is now approved to sell door to door in the Borough for 2022.
- An application for a sign permit has been received, reviewed, and approved for the Berry Mere Shop. The permanent sign will be erected outside the studio and shop of Linda Berry Gould where the Vet office (and before that the bank) used to be. The specifics of the sign are well within the Borough Code guidelines.

Street Superintendent Report:

- The bids to complete the Morgan/Dunham Ave project came in about \$11,000 less than the budgeted amount. The Street Superintendent requests approval to seek additional milling and paving work to repair a failed section of Sullivan Ave between Mary and Jones Ave. It is believed the cost for this work, to be done when the contractor is in town, will be significantly less than the budgeted but unspent amount.
- July 4, 2022 is a Monday this year. Monday is the traditional trash collection day. With the extra traffic and activity of the Holiday weekend and the Parade, the Superintendent plans to pick up trash on Tuesday, July 5, instead.

Mayor's Report:

Emergency Management Coordinator's report:

Points of Interest and Information from the Secretary:

- The Borough has received notification from Pennsylvania State Police that \$123.24 in Fines and Penalties will be distributed on June 1 as our share of funds for incidents that occurred within the Borough Limits.
- The Eagles Mere Fire Company provided, as required, a copy of their 2021 Audit of their financial position. This Audit was completed by Jay Wilkinson, Esq. who indicates that the finances are in good order.
- On May 18, 2022, the EM Museum was host to a bus trip of members of the Antique Interest Group of the Penn State University Women's Club. These 40+ women had an orientation session and watched a video of the history of Eagles Mere in the Borough Hall before going to the Museum, to St. John's in the Wilderness Church to view the stained-glass windows, and to the Eagles Mere Inn for lunch. That was followed by a bus tour of the town followed by a visit to Amos and Casey Goodall's for a tour of a vintage EM cottage. This group made monetary contributions to the Church and to the Museum as well as bringing significant mid-week, off season business to the Inn. Comments from the group were very positive. (see attached)

Eagles Mere Borough AGENDA

Committees:

Finance-

- Interim financial reports through May 31, 2022 are attached to this Agenda.
- The initial visit for the 2021 Audit by Auditor McMahon occurred on April 3, 2022.

Infrastructure-

- Wheeland Lumber Company and F & R Sperry Logging, LLC have completed their timbering of the lands of Eagles Edge Preserve, LLC. Inspection by the Borough of roads used as part of this project does not reveal any damage attributable to the logging activity. They have cleaned up both of the “deck” areas where timber was gathered prior to loading and the Borough inspection has been satisfactory. They are requesting the physical return of their uncashed Cashier’s Check in the amount of \$20,525.00 delivered to the Borough on October 7, 2021. The Street Superintendent and the Secretary recommend a motion to this effect.

Museum-

- The Museum is now open on weekends and soon to be on weekdays.
- The Borough has budgeted \$1500.00 in support for the Museum in 2022. The Museum Board has requested that these funds be transferred to the Museum in the near future to assist them during the heavy cash flow periods of the summer.

Ordinance-

- The recommended Ordinance to vacate portions of Maple Ave has been approved by the Committee and advertised as required. Action to approve the Ordinance is taken up as part of the Continued Business section of this meeting.

Personnel- No activity

Website- Updates continue to be made by Kase Moore as needed.

Continued Business:

- The Borough Solicitor was precluded from participation in the Hayes Zoning Hearing Board hearing due to an existing client conflict because another member of his firm has represented the Hayes’. At the Solicitor’s suggestion and arrangement, Fred Holland, Esq., appeared for the Borough and for the Eagles Mere Association since the positions of these entities are similar. To confirm the representation, the Solicitor recommends passage of the following motion: Council hereby ratifies the appointment of Fred Holland, Esq., of McNerney, Page, Vanderlin, & Hall, as Special Counsel to represent the Borough in the specific matter of permit proceedings involving the permit application of Drs. John and Sharon Hayes. Mr. Holland’s fee for this engagement will be a shared rate with the EMA and the rate will not exceed \$110 per hour.
- Property owners who abut a portion of Maple Ave, a Borough “paper street”, have petitioned to have the street vacated by the Borough and the resulting land made available to be appended to their parcels. The Ordinance Committee has approved

Eagles Mere Borough AGENDA

an Ordinance to complete this task. (Copy attached) The Ordinance has been advertised for two weeks in a local newspaper of general circulation. Council can now enact this Ordinance and also authorize the Council President to sign and the Secretary to seal the required documents to transfer the lands involved to the parcels of the individual abutting property owners.

New Business:

- The Eagles Mere Athletic Association has applied for a Borough Procession and Assemblage Permit for the 2022 Eagles Mere Fourth of July Parade to be held on Monday, July 4, 2022. The traditional routes for the Parade and for the detour of through-traffic are detailed in the application. Approval of the event by Council is the first step in the process. With the approval, a Special Event Permit application (7 pages) goes to PennDoT and a letter of notification goes to the PA State Police. The required Certificate of Insurance has been received.

Workshops/Conferences-

- The Secretary attended the 110th PSAB Conference and Exhibition at Hershey Lodge on May 22-25, 2022. He attended multiple lectures on Borough activities and made contact with several vendors relative to making our accounting system available for remote access.

Payment of Bills- Approval to pay the bills (as reviewed) for the Borough and Museum is requested.

Adjourn the meeting at _____ pm.