

Eagles Mere Borough

Minutes

February 1, 2021
Regular Meeting

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President Feese with the following Council members in attendance in the room: Lee Middleton, Dennis Craig, John Huhn, and Cole Lee and with Rick Liebert on conference phone. Mayor Richard Lobach was present in the room. Secretary/Treasurer Dave Carson was also in attendance.

In the Gallery:

Pledge of Allegiance was recited by all in attendance.

Public Comments: None

Minutes- A motion to approve the minutes of the previous Regular Meeting of January 4, 2021 was made by Dennis Craig and seconded by Cole Lee. The motion was approved.

Treasurer's Report – A motion to approve the interim financial report for the January, 2021, as distributed with the minutes, was made by Dennis Craig and seconded by Cole Lee. The motion was approved.

Open Records Officer:

- No requests

Zoning & Ordinance Officer report:

- No requests

Street Superintendent Report:

- Streets have been plowed and cleared during January. The Streets Helper was called in to assist, as needed.

Points of Interest and Information from the Secretary:

- The Borough has received Realty Transfer taxes for January in the amount of \$11,336.15. (Northern Trust > Gaul, Reitz > Shamash, Holmes > Eagles Edge Preserve, LLC, Rubel > Smith).
- Ambulance Volunteer Marian Klopp has been cleared to return to duty on February 1, 2021.
- The Borough's cable franchise agreement with Comcast expires in September, 2013. Comcast has formally notified us that the renewal period is now open in accordance with the PA Cable Communications Policy Act of 1984. There are multiple steps and opportunities for public comment throughout this process. No action is needed at this time but will be required over the coming months.
- It is time for elected officials and employees to complete the Statement of Financial Interest forms. A copy is attached to this packet. Compliance is required by the

State Ethics Act. Completed forms are to be returned by May 1, 2021 to the Borough Office where they are filed. These forms remain locally and are only referenced on the occasion of a potential conflict of interest.

Mayor's Report: None

Emergency Coordinator's Report: None

Committees:

Finance: Finances for the month and year appear in good order. The Borough is in overall good financial condition and has ended the year with a significant surplus which will aid in the expenses known to be coming in 2021. There are some shortfalls in property tax collection compared to budget (a budget issue, not a collection issue) but there are also some reduced expenses. Annual premiums for all insurances have been paid in January.

Personnel: No report.

Borough Branch: No report

Museum: No report

Infrastructure: - No report

Ordinance: No Report

Website: Updates continue to be made as needed.

Shade Tree Commission: A donation to the Shade Tree fund was made in January by a Resident.

Continuing Business-

- Stiffler McGraw has revised their proposal to separate tasks and to estimate charges for each task. The Borough can pick and choose the areas where we would like assistance. This will effectively reduce the contract to \$20,000 from \$25,600. A motion to approve the engineering contract for the Clay Ave. project was made by Dennis Craig and seconded by Cole Lee. The motion passed.

New Business-

- The Secretary would like to replace the carpet in his office, repaint the walls and trim of the office and the walls of the hallway, and replace the office lights with LED fixtures. This expense is in the 2021 budget and he would like to proceed. A motion to approve this project was made by Lee Middleton and seconded by John Huhn. The motion passed.
- The Secretary presented a rough estimate of well more than \$3000 and a description of a project to permit broadcast of Council meetings over the internet using Zoom or other collaborative software. There was little interest among Council on this project and no action was taken.

Workshops/Conferences-

- None scheduled due to the Coronavirus.

Payment of Bills- Approval to pay the bills, as reviewed by Dennis Craig, for the Borough and Museum was moved by John Huhn and seconded by Dennis Craig. The motion passed.

Adjournment- The meeting was adjourned by the President at 7:50 pm.

Respectfully Submitted,

David R. Carson
Secretary/Treasurer