

Eagles Mere Borough Minutes

**April 5, 2021
Regular Meeting**

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President Feese with the following Council members in attendance in the room: Lee Middleton, Dennis Craig, John Huhn, and Matt Andrews and with Rick Liebert via conference phone. Mayor Richard Lobach was present in the room. Street Superintendent Jeremy Moore and Secretary/Treasurer Dave Carson were also in attendance.

In the Gallery: Jay Wilkinson.

Pledge of Allegiance was recited by all in attendance.

Public Comments: Jay Wilkinson asked about the status of Short-Term Rental Property Registration. He was told that the Ordinance Committee is continuing to look at this issue and at tools to identify properties and assist in the management of registration.

Jay raised concerns for the status of several parking areas in the Borough and who (Borough, the property owner, users, etc.) has responsibilities for maintenance. After discussion, it was agreed that John Huhn, Jeremy Moore, and Jay Wilkinson would meet to discuss the issues and to formulate a plan for the parties to review and approve.

Minutes- A motion to approve the minutes of the previous Regular Meeting of March 1, 2021 was made by Dennis Craig and seconded by John Huhn. The motion was approved.

Treasurer's Report – A motion to approve the interim financial report through March 31, 2021, as distributed with the minutes, was made by Dennis Craig and seconded by Lee Middleton. The motion was approved.

Open Records Officer:

- No requests

Zoning & Ordinance Officer report:

- The Zoning Officer reported on the status of the extension of Linwood Ave in the Park.
- Addresses for the Linwood Ave house and for a proposed house off of Laporte Ave have been obtained from Sullivan County Emergency Services.
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Street Superintendent Report:

- Downed branches and, on several occasions, fallen trees have been cleaned up on Borough roads.
- A request by the property owner at Mary and Sullivan Ave to improve drainage was discussed. A motion to approve a contract to improve this situation was made by Lee

Middleton and seconded by Dennis Craig. The motion passed. The property owner has offered to reimburse the Borough of this work when it is completed.

- Questions were raised about sidewalks that are heaved or broken and about overgrown brush and intruding branches. The Ordinance Officer will inspect the sidewalks now that the weather is better.

Points of Interest and Information from the Secretary:

- The Borough has received Realty Transfer taxes for February in the amount of \$1,568.00 (Mary Rubel > Doug Davies).
- PennDoT has notified the Borough that they will be seal coating portions of Eagles Mere Ave. and Laporte Ave. this summer.
- The grant application for the Clay Ave. drainage improvements has been submitted and Stiffler McGraw are working on surveying and engineering details.
- The President of the Museum Board has completed a Personnel evaluation and interview with each active employee. His reports are in the Personnel files for each employee

Mayor's Report:

- The Mayor has been working as part of a sub-committee of the Endless Mountains Heritage Region to develop content for information signs funded by the Endless Mountains Visitors Bureau. These signs, including one for Eagles Mere, will be erected at locations where they can provide guidance to tourists.

Emergency Coordinator's Report: None

Committees:

Finance: Interim financial reports for the Borough for the through March 31, 2021 are attached. The Borough continues to operate on a firm basis. Trash bills will be sent out shortly by email and by surface mail and tax revenue has begun to arrive. The Auditor will complete his review of the Borough and Museum on April 5. At his recommendation, the structure of our accounts in QuickBooks is being revised for ease of use and clarity.

Personnel: No report.

Borough Branch: No report

Museum: The Museum ended the year in the black, partly with the aid of a grant to offset the results of Covid impacts and the accompanying loss of revenue. The Museum hopes to begin regular hours in April.

Infrastructure: - Liquid Fuels and Turnback funds for 2021 have been received and placed in the Liquid Fuels account for use on budgeted street projects in 2021. There was discussion of the budgeted road improvement project for 2021 to enhance the drainage system and resurface the driving layer of Jones Ave. Action in this regard is on the Agenda under new Business.

Ordinance: No Report

Website: Updates continue to be made as needed.

Shade Tree Commission: No Report

Continuing Business-

- At the last meeting of Council, a schedule of Fire Department and Ambulance Association activities for other than emergency response during 2021 was distributed. It was moved by Dennis Craig and seconded by John Huhn that the Borough recognize and endorse these activities for 2021. The motion passed.

New Business-

- The Infrastructure Committee requests and recommends approval of the bid package prepared by PennDoT for the budgeted work to improve Jones Avenue drainage and to resurface that road. Bid responses will be requested so that opening will occur at the May Council meeting. This approval was moved by Dennis Craig and seconded by John Huhn. The Motion passed.

Workshops/Conferences-

- There are no events or programs on the schedule. The annual PSAB Conference in Hershey has been cancelled for 2021. There will be a no-charge virtual Conference with on-line programs on June 7 and 8, 2021.

Payment of Bills- Approval to pay the bills, as reviewed by Dennis Craig, for the Borough and Museum was moved by John Huhn and seconded by Dennis Craig. The motion passed.

Adjournment- The meeting was adjourned by the President at 8:10 pm.

Respectfully Submitted,

David R. Carson
Secretary/Treasurer