

Eagles Mere Borough Minutes

March 6, 2017

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President Feese with the following Council members in attendance: VP Christelle Loftus, John Huhn, Matt Andrews. Richard Liebert, Dave Werner & Mayor Werner attended by Conference Phone. Secretary/Treasurer Wilson. In the gallery: J. Moore, K. Smith, J. Ecker.

Public Comments: no issues were presented.

Minutes- for the previous monthly meeting were approved on a motion from Ms. Loftus and seconded by Mr. Huhn.

Treasurer's Report – for the previous month was approved with the minutes. Noted Street light bill from Penelec was 20% more than last year. This is 11% more than they predicted during budgeting season. To register a complaint, we would have to go to the PUC. Ms. Wilson has the number.

Street Superintendent Report: written reports were sent to Council. Mr. Moore asked what color background will be used for the new street signs. Green, Blue and Brown are available. A Majority of Council decided on the Green with White lettering.

Open Records Officer: No RTO forms received or filed.

Ordinance & Zoning Officer's Report- nothing at this time.

Parking Officer Report: Nothing at this time.

Business Conducted –

Milligan Right of Way encroachment- President Feese signed the paperwork to proceed with an injunction to make him remove the landscaping (not the stone wall) along Loch Eagle Ln. The Solicitor has sent the documents to the County Sheriff to deliver within 30 days. If this is not possible they will be re-done and sent certified mail.

Shade Tree Commission- recommended that Mark Stitzer be allowed to remove three trees at the Flora Villa Parking area and the huge Norway Spruce trees that run along his property on three streets at 328 Eagles Mere, Jones and Sullivan Avenues. He has agreed to re-plant other trees in their stead. This was approved by Council on a motion from Mr. Werner, seconded by Mr. Huhn. He and his agent, Jim Dunham, will be notified in writing the trees can be removed. The hemlock at the Crestmont was given an extension of 90 days for removal by the EM Conservancy and Tony Faulkner at the Crestmont.

Cell Tower Ordinance Amendment- Council reviewed and approved unanimously on a motion from Mr. Liebert, seconded by Mr. Werner. The solicitor will be asked to complete the amendment and advertise a hearing at the May meeting.

New Truck Purchase- the truck cassis will be delivered on Wednesday to the Borough for inspection and Bradco for outfitting for dump box, lights, plow, etc. Payment for this part of the purchase was approved unanimously on a motion from Ms. Loftus, seconded by Mr. Huhn.

Ethics forms are due to the Secretary by May 1.

An alternate for the Zoning Hearing Board will be appointed at a later date. Edwina Vauclain will be asked to place this open position on her email blast to see if anyone is interested.

Mayor's Report:

Feb. 9 Grant workshop was cancelled. Met with DCNR regarding the bike/hike path from the beach to the pond. Good chance to get the grant but need a watershed study. Ms. Wilson will look to see if there is one from Larson from previous work done. This is a matching fund grant and Council would consider budgeting this for repaving in about 2 years.

Committees:

Finance: met March 2nd and all looks good. The 2016 Audit is in progress to be finalized by the end of March.

Personnel: The Committee met to look at & discuss salaries. John Rider was hired for \$13.50/hr last year and it was time to re-evaluate his salary. It was noted that he has had good performance reports, he does a good job and more than what was expected. It was recommended and approved, on a motion from Ms. Loftus, seconded by Mr. Huhn, that the rate for summer helper be increased to \$15.50. The Street Super position hasn't been re-evaluated since Jeremy started. Being a new employee his rate was set at 17.50, this should have been reviewed some time ago. Everyone has been very pleased with his performance and the way he has maintained the property and equipment; taking on many more responsibilities. It was recommended and approved on a motion from Ms. Loftus, seconded by Mr. Huhn to increase his hourly wage from \$19.23 to \$20.73 starting with his next pay.

Museum : Acoustic Panels were purchased and delivered with grant funding from EM Foundation and will be installed on the second floor. Lisa Frey's husband (a contractor) has volunteered to help with some lighting issues.

Infrastructure: Speed Limit at the Beach- it is being considered to reduce the speed limit to 25 mph all the way around the lake from the Sweet Shop to the Pond. A Pendot Representative met with President Feese and Mr. Huhn and made numerous trips around the lake to determine and discuss what traffic calming remedies would be more most effective. Ms. Loftus did a survey of other nearby towns. Mayor Werner was not in favor of this solution and stated 5mph would make much difference. She is still working on a grant to provide a walking lane from the beach to the pond. The EMA was asked for their input, but their concern is mostly focused on the parking lot, which is another part of the plan. The Infrastructure committee is discussing changing the configuration of the parking lot to have parallel parking along the street with a fence or barrier to keep people coming from the Field of Dreams from dodging between the cars. Mr. Huhn will forward the email from Pendot recommending the 25 mph speed limit around the lake to the council

to review and the secretary to file. The Infrastructure Committee will meet and have recommendations at the April meeting.

Disposal of Old Records- it was determined that there are too many treasurer's reports in the files and Ms. Wilson asked if she could remove and destroy any that are not needed. According to the State Municipal Records Manual states weekly/monthly must be retained for 3 years, Year End reports for 7 years. Council agreed to getting rid of any beyond these allowable retentions.

Website- the new debit card info was given to the web manager for payments to Fatcow.

Secretary's Notes:

- ✓ The Sullivan County Commissioners sent a letter advising the Borough will no longer receive compensation for their polling place during elections. To date the Borough has never received any funds for this.
- ✓ Received Sull Co Chamber membership for 2017.
- ✓ Costars Salt contract application for 17-18 has been submitted and approved for 75 tons.
- ✓ PIRMA Loss Control Specialist was here on Feb 15 and met with Jeremy and Adam for review of operations and safety plans. Received a letter stating there were no recommendations resulting from this visit.
- ✓ Reservations were made with PSAB and Hershey Lodge for Ms. Loftus to attend the PSAB Conference.
- ✓ Worked with Mr. Liebert to select and purchase a new computer for \$1066.32 without sales tax.

The bills were ordered paid for the Borough and Museum by motion from Mr. Huhn, seconded by Mr. Andrews.

The meeting was adjourned by of the President.

Respectfully Submitted,

Kay L. Wilson
Secretary/Treasurer