

**Eagles Mere Borough
Meeting Minutes
Monday, June 2, 2025
Regular Monthly Meeting
Time: 7:00 pm**

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President, Lee Middleton, with the following Council members in attendance in the room: Vice President, Jim Way, Dennis Craig, Jan Johnson, Richard Liebert, Kathy McCorkle, and Tom Graff. Also present were Mayor John Brownback, Jeremy Moore Street Superintendent, Malory Matje zoning officer and Secretary Julie Norton. Solicitor, Steve Hartley.

In the Gallery: Ed Kassab, Liz Johnson, Kathy Martin, Kate Albertini, Jamie Dieter, Bruce Powers, Richard Johnson, Dave and Sallie McClain. Mary McClain, Glen Henckel, and Molly Kirkpatrick called in.

Quorum Present: Council President Lee Middleton declared that a Quorum was present based on Council Members in the room and called the meeting to order. The pledge of Allegiance was recited by all in attendance.

Public Issues and Comments: Sally McClain addressed the borough's authority. Liz Johnson raised questions regarding ordinances. Dave McClain discussed the new resolution.

Points of interest: Dennis Craig moved to submit the state application for the 4th of July parade. The motion was seconded by Jan Johnson. The motion carried with all in favor.

Minutes: Jim Way proposed to accept the May minutes. Tom Graff provided his support as a seconder. The motion was approved unanimously.

Treasurer's Report – Interim reports presented with agendas through May 31, 2025. Tom Graff moved to accept the Treasurer's report; Dennis Craig seconded. The motion passed unanimously.

Zoning & Ordinance Officer Report –

- Ann Palmer - 37 Forest Ave: Shed - denied (setbacks not met)
- Quay Smith - 46 Smith Ave: Garage - denied (living spaces/full bath)
- Randy Greene - 4 Ridge Ave: Deck - approved
- World's End Coffee Co.: Patio - approved

Violation notices sent for long grass; sidewalk and tree violations will be addressed next month. Received subdivision request from Arthur and Jane McGarity at 54 Mary Ave. Letter and map included in the packet. Dennis Craig moved to approve the subdivision request contingent on the zoning hearing. The motion was seconded by Tom Graff. All approved.

Street Superintendent Report: The Pennsylvania Department of Transportation (PennDOT) is scheduled to begin milling operations on Laporte Avenue, spanning from one stop sign to the next. The drainage project on Glass Avenue has been successfully completed. Additionally, a segment of

Lakewood Avenue will be closed to facilitate the commencement of the paving project, which is set to start during the week of June 10.

Mayor's Report: No Report

COMMITTEES:

Finance: A budget of \$143,000 was allocated for the paving project, which cost \$122,406. The remaining funds will be used to pave both ends of Glass Avenue.

Museum Report by Kathy McCorkle

- Approval of new staff member.
- Voting on Ann Klotz for board membership to take place next week.
- Board approval of interest income foundation funds.

Kathy McCorkle proposed the appointment of Ann Klotz to the museum board. The proposal was seconded by Tom Graff and received unanimous approval; motion carried.

Kathy McCorkle also proposed the appointment of Zach Mingas to the museum staff through Sullivan County Trehab. This proposal was seconded by Dennis Craig and likewise received unanimous approval; motion carried.

Infrastructure: No Report

Ordinance: The Ordinance Committee requested a motion for Resolution 2025-02: "Confirming No Ownership Interest in Paper Streets Within the Borough." Dennis Craig moved for approval, pending revision, seconded by Kathy McCorkle. The motion passed unanimously.

Personnel: No report

Website: Updates are ongoing.

Workshops/Conferences: Jan Johnson reported on her, the secretary', and the zoning officer's attendance at the PSAB Conference.

Payment of Bills: Approval of the reviewed outstanding vendor bills for the Borough moved by Dennis Craig and seconded by Tom Graff. All in favor, the motion passed unanimously.

Adjournment- The meeting was adjourned by President, Lee Middleton. The meeting was adjourned at 7:33 pm.

Respectfully Submitted,

Julie Norton / Secretary/Treasurer [OBJ]

