

**Eagles Mere Borough  
Meeting Minutes  
Monday, July 7, 2025  
Regular Monthly Meeting  
Time: 7:00 pm**

The Eagles Mere Borough Council meeting was called to order at 7 PM on the above date by President, Lee Middleton, with the following Council members in attendance in the room: Vice President, Jim Way, Dennis Craig, Jan Johnson, Richard Liebert, Kathy McCorkle, and Tom Graff. Also present were Mayor John Brownback, Jeremy Moore Street Superintendent, Malory Matje zoning officer and Secretary Julie Norton.

**In the Gallery:** Ed Kassab, Kathy Martin, Kate Albertini, Jamie Dieter, Barbra Swinck, Seth Orbach, Even and Vickie Solot, Mary McClain, Julie Savage, and Janet Goldwater.

**Quorum Present:** Council President Lee Middleton declared that a Quorum was present based on Council Members in the room and called the meeting to order. The pledge of Allegiance was recited by all in attendance.

**Public Issues and Comments:**

**Points of interest:** Council and guests reminded of the forthcoming presentation on the Southern Triangle Perspective. We encourage the community to attend this informative and thought-provoking event.

- Date: Wednesday, July 9, 2025
- Time: 6:30 pm
- Location: Sullivan County High School Auditorium

**Minutes:** Kathy McCorkle proposed to accept the June minutes. Jan Johnson provided her support as a seconder. The motion was approved unanimously.

**Treasurer's Report** – Larson, Keller and Associates have completed the 2023 audit. Review copies are available at the borough office. Interim reports presented with agendas through June 30, 2025. Jim Way moved to accept the Treasurer's report; Rick Liebert seconded. The motion passed unanimously. Due to the adverse opinion issued by the auditor general and requirements from state regulatory agencies, Dennis Craig made a motion concerning the absence of the Audit on the webpage and it is available in the borough office. Tom Graff seconded the motion. The motion was approved unanimously.

**Zoning & Ordinance Officer Report –**

Molly Maginnis -106 Fern Lane- Permit received for garage and driveway. Denied both due to not meeting setbacks and no plans with the permit.

Eagles Edge Preserve- Prospect Ave- Gazebo to be placed by pond. Approved.

Upcoming Zoning Hearing Board meeting for Fredrick Brodie in regard to redefining property lines.

Letters were sent out for grass. Sidewalks and Trees are being sent, Residents, Please check your property by the roads, any dead trees should be removed. Sidewalks should be clear from overgrown brush.

**Street Superintendent Report:** Four dumpsters were filled during the cleanup from Friday to Sunday over Father's Day weekend.

**Mayor's Report:** No Report

**Emergency Management Coordinator Report:** Doug Steck Reporting. The board received a draft of a debris management plan that is currently under consideration. The plan will be reviewed, and comments can be made over the next month, with a vote for approval scheduled for August.

## **COMMITTEES:**

**Finance:** Dennis Craig made a motion to approve payment to Glenn O. Hawbaker for the Lakewood Drive and Glass Ave. paving project, totaling \$133,868.52. The budget included funds for the work on Glass Ave. Tom Graff seconded the motion, and it passed unanimously.

**Museum:** Report by Kathy McCorkle

The museum had a busy weekend, attracting over 200 visitors on Saturday in part of the conservancy. They received a \$5,000 grant that required a match: \$1,500 in-kind and \$3,500 in financial contributions.

A weekend staff member has resigned. The process of hiring additional staff is underway. Ann Klotz has been appointed to the museum board.

**Infrastructure:** A sewage issue at Eagles Mere Inn during the Fourth of July was discussed.

Seventy trucks transporting stone for DCNR caused some damage to Casino Lane. DCNR is prepared to assist with the repair costs for Casino Lane.

**Ordinance:** Dennis Craig made a motion, seconded by Kathy McCorkle, to permit one political sign per property. Lee Middleton abstained from voting; all other members were in agreement and the motion was carried. Discussion regarding political signage after the 4th of July parade will be scheduled for the ordinance meeting on August 20.

**Personnel:** Gary Moore will be on leave during the summer and fall of 2025. Advertisements for the Part-Time Street Helper position will be published on social media platforms and in the Sullivan Review immediately.

**Website:** Updates are ongoing.

**Payment of Bills:** Approval of the reviewed outstanding vendor bills for the Borough moved by Dennis Craig and seconded by Kathy McCorkle. All in favor, the motion passed unanimously.

**Adjournment-** The meeting was adjourned by President, Lee Middleton. The meeting was adjourned at 7:58 pm.

Respectfully Submitted,

Julie Norton / Secretary/Treasurer [OBJ]